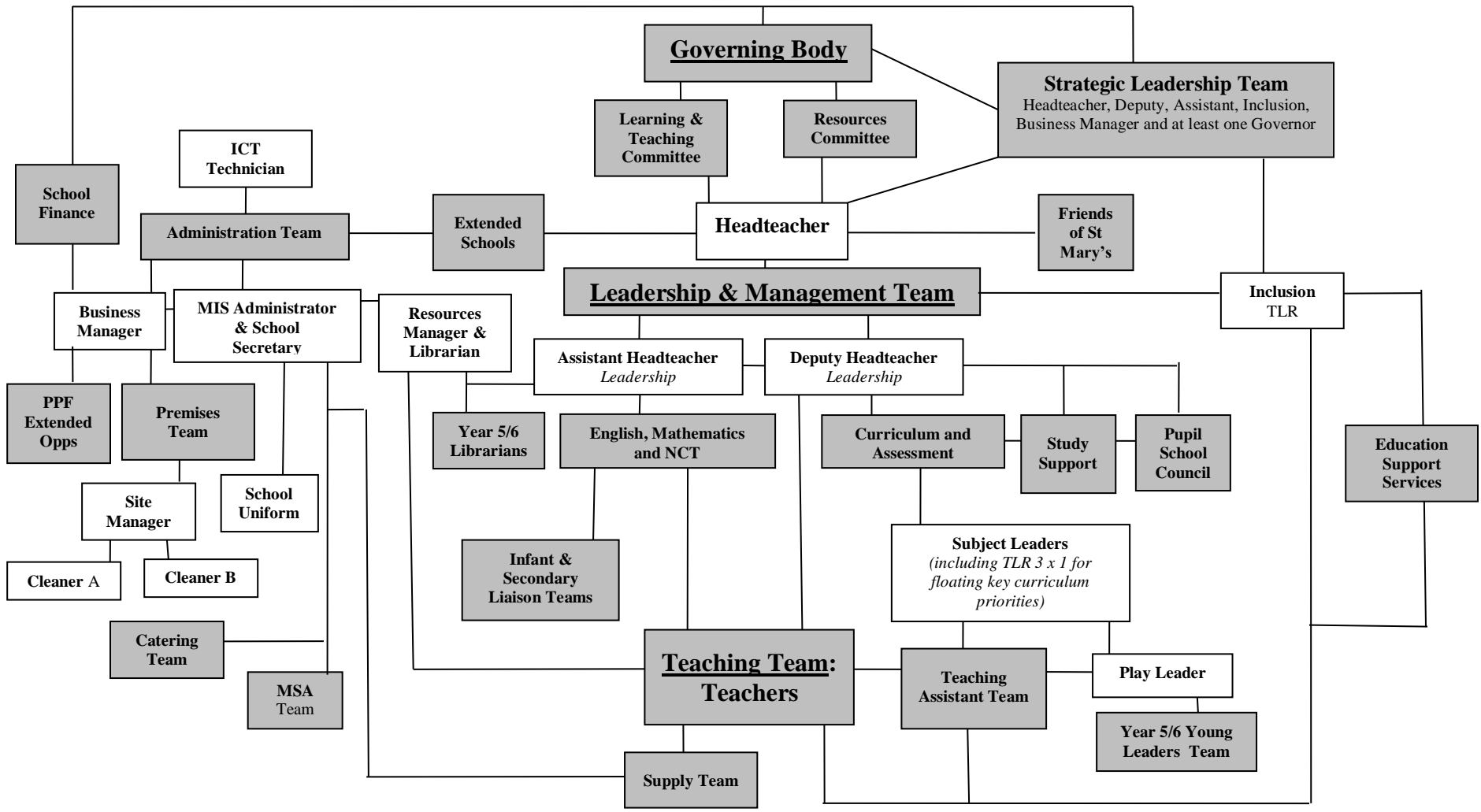


Review of St Mary's Staffing Structure: September 2016

Organisational Chart and Posts.



Review of St Mary's Staffing Structure: September 2016

Organisational Chart and Posts.

<p>Teaching Team: Posts and Key Responsibilities; Headteacher [Andy Cosslett]</p> <ul style="list-style-type: none"> - Standards and effectiveness including self-evaluation - School Development and Improvement - Learning and Teaching - Science Leader - School website - Extended Schools - Friends of St Mary's - Target setting - Finance - Performance Appraisal incl Appraiser - Child protection (DSP) - ICT advocate - Staffing including Induction and coaching - Premises incl' Health and Safety <p>Deputy Headteacher [Sarah Gilliver]</p> <ul style="list-style-type: none"> - Curriculum and Assessment - Child protection (Deputy DSP) - Study Support - Pupil School Council/Pupil Voice - Geography leader - Curriculum Resources - Appraiser/coach - NQT & Unqualified Teacher Mentor - HLTA leader - Class Teacher (FTE; 0.8) 	<p>Assistant Headteacher [Clare Thorne]</p> <ul style="list-style-type: none"> - English and Mathematics leader - PSHE Education - NCTs - Appraiser/coach - Infant & Secondary Liaison - Class Teacher (FTE 0.8) <p>Inclusion (TLR) [Alison George]</p> <ul style="list-style-type: none"> - Special Educational Needs - More Able and Talented Leader - TA Leader - Equality Scheme - Environmental Studies specialist - Religious Education/ Collective Worship - Leadership Release - FTE: 1 <p>Teacher [Peter Cox]</p> <ul style="list-style-type: none"> - Art and Design - Class Teacher (FTE: 0.8) <p>Teacher [Fiona Reynolds]</p> <ul style="list-style-type: none"> - Computing - Class Teacher (FTE: 1) <p>Teacher [Joanna Bunce]</p> <ul style="list-style-type: none"> - Music - Class Teacher (FTE:1) 	<p>Teacher [James Martin]</p> <ul style="list-style-type: none"> - Design Technology - Class Teacher (FTE:1) <p>Teacher [Laura Taylor]</p> <ul style="list-style-type: none"> - Maternity leave - Physical Education (TLR3) - Class Teacher (FTE:1) <p>Teacher [Louise Corbett]</p> <ul style="list-style-type: none"> - MfL - Class Teacher (FTE:0.6) <p>Teacher [Kerry Charlwood]</p> <ul style="list-style-type: none"> - History - Class Teacher (FTE 1) - NQT mentor <p>Teacher - [Tom Carr]</p> <ul style="list-style-type: none"> - NQT Class Teacher (FTE:1) <p>Unqualified Teacher - P.E. specialist (FTE:0.5) [Rebecca Bullar]</p> <p>Study Support Teacher – Class teacher release (FTE:0.1) [Emma Norris]</p> <p>Music Peripatetic - Year 4 Violins [Collette Quinn]</p>
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Teaching Team:

Teacher	James Martin	Year 3 (3M)
Teacher	Joanna Bunce	Year 3 (3B)
Teacher	Peter Cox/Kerry Charlwood	Year 4 (4C)
Teacher	Tom Carr	Year 4 (4T)
Teacher	Fiona Reynolds	Year 5 (5R)
Teacher	Louise Corbett/Kerry Charlwood	Year 5 (5C)
Teacher	Sarah Gilliver	Year 6 (6G)
Teacher	Clare Thorne	Year 6 (6T)
Inclusion Leader	Alison George	All Years
Study Support	Emma Norris	All Years
Environmental Studies Specialist	Alison George	All Years
PE Specialist (unqualified teacher)	Rebecca Bullar	All Years
Violin Music Teacher	Collette Quinn	Wider Opps – Year 4 Violins
Teacher	Laura Taylor	Year 3 (3T) Maternity leave 2016/17

Review of St Mary's Staffing Structure: September 2016

Organisational Chart and Posts.

Support staff posts and key responsibilities

Administration Team:

Business Manager	Joanne Scripps	Admin, Finance, Human Resources, Premises, Facilities, Information Technology
School Secretary and Systems Administrator	Judy Wareham	General Duties, Learning Platform, Staff Dev't & Supply, Governor Liaison, School Dinners, Pupil Data, First Aid
Resources Manager	Tracey Powell	Resources including library, School Office Cover and Individual and Class Photographs,
ICT Technician	Peter Boyle; <i>Simon Balle</i>	ICT infrastructure (<i>Fridays only</i>)
School Uniform	Anne Macdonald	Kids Connection

Teaching Assistant Team:

HLTA	Karen Tutin
TA	Kerry Munt
TA	Charlotte Stagg
TA	Claire Shropshire
TA	David Faint
TA	Kathy Peters
TA	Rebecca Bullar

Premises Team:

Site Manager	Graeme Wrenn	School site and premises
Cleaners	Nightingales Agency	School building

Catering Team:

Cook Manager	Tracey Baxter
Cook	Paula Steele
Cook	A N Other tbc

Midday Supervisory Assistant Team:

TA/Playleader	Charlotte Stagg
TA/Playleader	Rebecca Bullar
TA	Claire Shropshire
MSA	Marie Grigg
MSA	Lynne Bassom
MSA	Katie Dare
MSA	Paul Evans
MSA	Emma Baker
MSA	Natalie Hornsey
MSA	Mungai Balagopi

Supply Team:

Supply Teacher	HESS(Randstad)/Global/Eteach Agency
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Review of St Mary's Staffing Structure: September 2016

Organisational Chart and Posts.

Hertfordshire School Improvement Adviser:

HIP for Head's Appraisal **Martin Tuck** School Improvement/Head Teacher Performance Management

Education Support Services Team:

Thorley Hill	Bernadette Laws	Specific Learning Difficulties
Rivers	Gaynor Tredigio	Behaviour
NHS	Wendy Court	Speech and Language Therapist (SaLT)
NHS	Jacqui Yeomans	School Nurse
CS	Terrina Brennan-Slade	Counselling
CS	Yvonne Connolly	Visual Impairment
CS	Saffron Steele	Ed' Psychologist
CS	Julia Carmichael	Specialist Teacher for Autistic Spectrum Disorder (ASD)
BME	Noah Kaindama	Black, Minority, Ethnic Support Services

Infant & Secondary Liaison Teams

Kingshiill Infants	Cathy Reemer	Headteacher
Kingshiill Infants	Jane Palmen	SENCO
Presdales Secondary	Julie Fogg	MfL support
Chauncy Secondary	Belinda Martin	Liaison Leader
Chauncy Secondary	Rebecca Fanger	Y6 More Able Mathematics Support

Friends of St Mary's

Chair	Lynne Bassom
Treasurer	Claire Shropshire
Secretary	Kerry Munt

Music Services Team (Playsomething.com):

Peripatetic Teachers	Zoe Phillips	Keyboard/Vocals
Peripatetic Teachers	Jake Kruppa/Conor Bond	Guitar
Peripatetic Teachers	Brooke Firth	Drums

Extended Schools Team (Lead contact):

Schoolfriendetc	Sam Quickendon	After-School Care
Schoolfriendetc	Hazel Osbourne	After-School Care
Hertfordshire College of Music	Jon Bliss	Music tuition
Pathways Plus	Andy Scott	After-school/Holiday Sports Clubs
Sports Xtra	Matthew Burns	After-school/Holiday Sports Clubs
Mad Science	Various	Science
First Class Learning	Karim Kingsley	Literacy and Mathematics Tuition
Ware Rangers	Steve Holman	Community Football
Rare Productions	David Thomson	Youth theatre

Clerk to Governors. **Mrs Jan Duff**